

NORTHERN IRELAND TRANSPORT HOLDING COMPANY

Minutes of the Board Meeting held on Wednesday 18th July 2018 at 9.30am at Chamber of Commerce House, Belfast

- PRESENT:**
- F Hewitt (Chairman)**
 - C Conway (GCE)**
 - T Depledge (AD, Senior Independent Director)**
 - A Reavey (AR)**
 - B Mitchell (BM)**
 - P Anderson (CFO)**
 - P O'Neill (CBCO)**
 - H McCartan (HM)**
 - M Sweeney (MS)**
- IN ATTENDANCE:**
- G Milligan (GM, CCSHR Officer)**
 - P Rooney (GC, General Counsel & Company Secretary)**
- APOLOGIES:** **None**

GROUP STATEMENT

The Directors of the Northern Ireland Transport Holding Company are also the Directors of all other companies within the Group. As such they are mindful of their responsibilities and statutory duties to each. These minutes record the business of the Group meeting at which matters, factors and decisions relating to individual companies were raised and addressed.

3549 WELCOME

The Chairman welcomed members to the meeting and advised that AM would be dialling into the meeting by telephone. AM was present via conference telephone for the duration of the meeting.

3550 DECLARATION OF INTERESTS

No interests were declared in relation to today's meeting.

3551 MINUTES & ACTION LIST

The minutes of the previous meeting were formally approved. Matters and actions arising were discussed and noted.

3552 CHAIRMAN & BOARD BUSINESS

The Chairman invited GCE to speak regarding the following: -

The Department for Infrastructure are to commence the process of renewing/updating their regional transportation strategy and plan in line with Programme for Government and have engaged the Company to attend the related programme boards.

3553 SAFETY PERFORMANCE REPORT

The CBCO presented an overview of the new format of safety report and the Chairman observed the new format as very helpful in giving a strategic review of safety performance.

3554 GCE REPORT

The Board took the report as read, and invited GCE to comment on the following:

- (i) Commercial Operations: - Enterprise will run 'special' services during the Papal visit to Dublin and the Company will also work with the NTA to operate services from a 'park and ride'.
- (ii) Capital Projects: - Weekly Glider 'Operational Readiness' workshop held to closely monitor outstanding deliverables and timings in preparation for the September launch, while ensuring contingencies are in place for all eventualities.

3555 FINANCE REPORT

The CFO took his paper largely as read and commented that passenger journeys were favourable and increased above last year.

3556 DFI CORRESPONDENCE

Dfl correspondence noted.

3557 MAJOR PROJECTS KPI TRACKER

The Major Projects Tracker was noted by the Board.

3558 MINUTES OF COMMITTEE MEETINGS

The minutes of the Project Oversight Committee meeting held on 19th June 2018, and the minutes for the Board Audit and Risk Committee meeting held on 11 April 2018 were noted.

3547 ANY OTHER BUSINESS

Presentation given relating to Safety Tours

- *John Thompson, Corporate HSE Manager joined the meeting-*

The Board (excepting the Chairman, AR and GM) had a journey in the Glider and safety tour of Milewater Service Centre.

3548 DATE OF NEXT MEETING

19 September 2018.

SIGNED: _____ DATE: _____
Chairman