

NORTHERN IRELAND TRANSPORT HOLDING COMPANY

Minutes of the Board Meeting held on Wednesday 17th October 2018 at 9.30am, in 22 Great Victoria Street, Belfast

- PRESENT:**
- F Hewitt (Chairman)**
 - C Conway (GCE)**
 - T Depledge (AD, Senior Independent Director)**
 - A Reavey (AR)**
 - B Mitchell (BM)**
 - P Anderson (CFO)**
 - P O'Neill (CBCO)**
 - H McCartan (HM)**
 - M Sweeney (MS)**
- IN ATTENDANCE:**
- G Milligan (GM, CCSHR Officer)**
 - P Rooney (GC, General Counsel & Company Secretary)**
- APOLOGIES:** **None**

GROUP STATEMENT

The Directors of the Northern Ireland Transport Holding Company are also the Directors of all other companies within the Group. As such they are mindful of their responsibilities and statutory duties to each. These minutes record the business of the Group meeting at which matters, factors and decisions relating to individual companies were raised and addressed.

3574 WELCOME

The Chairman welcomed members to the meeting.

3575 DECLARATION OF INTERESTS

No interests were declared in relation to the meeting.

3576 MINUTES & ACTION LIST

The minutes of the previous meeting were formally approved. Matters and actions arising were discussed and noted.

3577 CHAIRMAN & BOARD BUSINESS

- (i) Ulster in Bloom - The Chairman reported on his attendance at the 2018 Ulster in Bloom and expressed his congratulations and thanks to all involved.
- (ii) Safety Tours – Safety visits undertaken by Board members were progressing well. The Chairman noted his recent visit to the Strabane depot.
- (iii) Irish Rail – The Chairman reported on his telephone conversation with Frank Allen (Irish Rail) concerning the Irish National Development Plan.
- (iv) Secretary of State for Transport – at the invitation of a local MP, GCE met with Chris Grayling to discuss the impact of Brexit.

3578 SAFETY PERFORMANCE REPORT

The Board took the report as read. AD commented positively on the presentation to the Board Safety Committee by David Curry and the encouraging bus safety initiatives proposed.

Action: GCE to circulate the Safety, Health and Environmental Management System report to Board members for review.

3579 GCE REPORT

The Board took the report as read, and the Chairman invited GCE to speak on the following:

- (i) Passenger journeys: numbers continue to perform well despite the impact of the Primark fire.
- (ii) Operations: Glider is performing well with a 17% increase on the corridor. NIR continues to perform strongly. Urby was introduced across a number of park and ride sites in and feedback has been generally positive.
- (iii) Capital Projects:
 - Belfast Transport Hub – target planning date continues to November 2018
- (iv) HR: GM noted the Company Long Service Awards was taking place in Craigavon that evening and HM was attending along with GM.
Action: GCE to circulate the long service award dates to Board Members
- (v) Legal & Governance: GC advised the Board that GCE was invited to give oral evidence to the House of Lords Sub-Committee enquiry into the future of travel in UK-EU on 1 November 2018 specifically on the area of road travel.
- (vi) Stakeholder engagement: GCE met with Chris Grayling and discussed public transport in Northern Ireland and the potential impacts of Brexit.

3580 FINANCE REPORT

The Board took the paper as read. The CFO added some additional comments:

- (i) Claims – continuing to track the additional costs/losses as a result of the Primark fire.
- (ii) Provisions - Board confirmed the amounts provided by CFO accurately represent a reasonable estimate of probable funds outflow arising from the various categories of provisions set out in Report.

MS acknowledged the positive performance and success of the introduction of the Glider and the Board congratulated the team.

3581 DFI CORRESPONDENCE

Noted by the Board.

3582 AD HOC PAPERS

- (i) Assurance Statement- the GCE as Accounting Officer, mid-year Assurance Statement was noted by the Board.

3583 MAJOR PROJECTS KPI TRACKER

The Major Projects Tracker was noted by the Board.

3584 MINUTES OF COMMITTEE MEETINGS

The minutes of the Project Oversight Committee meeting held on 18 September 2018 and the GRPC report held on 17 October 2018 were noted.

3585 ANY OTHER BUSINESS

- (i) Board Strategy Day- to take place in February 2019.

3586 DATE OF NEXT MEETING

21 November 2018.

SIGNED: _____ DATE: _____
Chairman