

# **NORTHERN IRELAND TRANSPORT HOLDING COMPANY**

## **Minutes of the Board Meeting held on 16 January 2019 at 9.30am, Boardroom, 22 Great Victoria Street, Belfast**

- PRESENT:**
- F Hewitt (Chairman)**
  - C Conway (GCE)**
  - T Depledge (AD, Senior Independent Director)**
  - A Reavey (AR)**
  - B Mitchell (BM)**
  - P Anderson (CFO)**
  - P O'Neill (CBCO)**
  - H McCartan (HM)**
  - M Sweeney (MS)**
- IN ATTENDANCE:**
- G Milligan (GM, CCSHR Officer)**
  - P Rooney (GC, General Counsel & Company Secretary)**
- APOLOGIES:**                      **None**

### **GROUP STATEMENT**

The Directors of the Northern Ireland Transport Holding Company are also the Directors of all other companies within the Group. As such they are mindful of their responsibilities and statutory duties to each. These minutes record the business of the Group meeting at which matters, factors and decisions relating to individual companies were raised and addressed.

### **3600 WELCOME**

The Chairman welcomed members to the first meeting of 2019 and introduce Centrus, who provided and overview of the key Treasury management matters and Policy.

### **3601 DECLARATION OF INTERESTS**

No interests were declared in relation to the meeting.

### **3602 MINUTES & ACTION LIST**

The minutes of the previous meeting were formally approved.

There were no matters and actions arising from the previous meeting.

### **3603 CHAIRMAN & BOARD BUSINESS**

- (i) Safety Tours - The Chairman reported on the safety tours which he carried out at both the Derry/Londonderry and Portrush sites.

- (ii) Meeting with the Permanent Secretary, Katrina Godfrey – The Chairman advised members of his meeting with the Permanent Secretary.
- (iii) Glider and Dundonald Park & Ride – The Chairman reported on his recent return journey on the Glider between Belfast city centre and Dundonald park and ride facility. He commented favourably on the service from staff and on the vehicle.

#### **3604 SAFETY PERFORMANCE REPORT**

The Board took the report as read.

#### **3605 GCE REPORT**

The Board took the report as read, and the Chairman invited GCE to speak on the following:

- (i) Major Capital Projects: Lurgan Area Track renewals are planned. Belfast Transport Hub, continue to await planning decision from DfI.
- (ii) Rail fleet availability was met.
- (iii) PR and Communications Activity: The ‘Stuff a Bus’ campaign ran in conjunction with the Salvation Army and Saint Vincent de Paul Family Appeal was a huge success and worthwhile event.

#### **3606 FINANCE REPORT**

The Board took the paper as read.

The CFO confirmed that the 2019/20 budget would be discussed with Board at the Board Strategy Day in February.

#### **3607 DFI CORRESPONDENCE**

Correspondence was noted.

#### **3608 AD HOC PAPERS**

Ad Hoc papers were noted by the Board.

The Board was assured that the Company was working together with DfI to minimise the impact of Brexit.

#### **3609 MAJOR PROJECTS KPI TRACKER**

The Major Projects Tracker was noted by the Board.

#### **3610 MINUTES OF COMMITTEE MEETINGS**

The minutes of the Project Oversight Committee meeting held on 18 December 2018, the GRPC report held on 16 January 2019 and the BARC meeting held on 14 December 2018 were noted.

#### **3611 ANY OTHER BUSINESS**

Board Strategy Day to take place on 20 February 2019.

The Board congratulated Ian Campbell on his appointment as Director of Operations.

**3612 DATE OF NEXT MEETING**

20 February 2019

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Chairman